



CITY OF YORK COUNCIL SUMMONS

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend a Annual Meeting of the **City of York Council** at the **Guildhall, York**, to consider the business contained in this agenda on the following date and time

Thursday, 24 May 2007 at 11.00 am

A G E N D A

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Appointment of Lord Mayor

To appoint a Lord Mayor for the Municipal Year 2007/2008.

3. Appointment of Deputy Lord Mayor

To appoint a Deputy Lord Mayor for the Municipal Year for 2007/2008.

4. Appointment of Sheriff

To appoint a Sheriff for the Municipal Year 2007/2008.

5. Appointment of the Executive and Shadow Executive

To appoint the Executive Leader, Deputy Leader and members of the Executive and the Shadow Executive and approve their portfolios.

6. Allocation of Seats

In accordance with Section 15 of the Local Government & Housing Act 1989, to agree arrangements for the distribution of places on Member bodies associated with City of York Council. A report is attached showing those arrangements together with an initial indication of which group will assume the role of chair / vice-chair.

7. Appointment of Membership of Committees and Representatives on Outside Bodies (Pages 1 - 20)

a) To appoint the chairs, vice-chairs and membership of the Council's Committees, Boards and other Member bodies, including any partnership arrangements, and representatives on Outside Bodies for the Municipal Year 2007/2008, Attached is a schedule of outside bodies to which Council makes appointments.

Note, At the time of publication of papers for this meeting, the Group Leaders were still in discussion about the political management arrangements for the Council. The attached

schedule sets out the existing structure of meetings and decision making bodies, showing the effect of:

- the new political balance on the Council;
- an increase in the total membership of the Local Development Framework Working Group and Scrutiny Management Committee to reflect the wider political representation on the Council;

Details of nominations to places on Council bodies will be published as soon as that information is available prior to the Annual Meeting, and is subject to confirmation or change at the Annual Meeting.

- b) approve the scheme of delegation for the Gambling and Licensing Acts Committee (report attached).

8. Urgent Business

To consider any business brought before the Council by the Lord Mayor on the grounds of urgency, in accordance with the provisions of the Local Government Act 1972.

Contact Details DS

Democratic Services Manager

Dawn Steel

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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Allocation of Seats on Committees, Sub-Committees, Boards and Working Groups Between Political Groups 2007/2008

At the time of publication of papers for this meeting, the Group Leaders were still in discussion about the political management arrangements for the Council. This document sets out the existing structure of meetings and decision making bodies, showing the effect of:

- the new political balance on the Council;
- an increase in the total membership of the Local Development Framework Working Group and Scrutiny Management Committee to reflect the wider political representation on the Council;

Details of nominations to places on Council bodies shown below etc will be published as soon as that information is available prior to the Annual Meeting.

The existing structure of meetings shown below is subject to confirmation or change at the Annual Meeting on 24 May 2007.

Explanatory Note:

Seats in relation to the meetings below have been allocated in accordance with the rules on political balance contained within the Local Government and Housing Act 1989. Under the Local Government Act 2000, neither the Executive nor Shadow Executive are subject to proportionality requirements.

	Total	Lib Dem	Labour	Green	Con
Executive Function					
Executive	9				
Shadow Executive	9				
Urgency Committee	5	2	2	0	1
Executive Member Advisory Panels (EMAPS)					
Corporate Services EMAP	5	2	2	0	1
City Strategy EMAP	8	3	3	1	1
Children's Services EMAP	8	3	3	1	1
Housing & Adult Social Services EMAP	8	3	3	1	1
Neighbourhood Services EMAP	5	2	2	0	1
Leisure and Culture EMAP	5	2	2	0	1

Quasi – Judicial/Regulatory Function

	Total	Lib Dem	Labour	Green	Con
Planning Committee	16	6	6	1	3
East Area Sub-Committee	10	4	4	1	1
West Area & City Centre Sub-Committee	9	4	3	0	2

Standards Committee	3	1	1	0	1
Independent Members Appointment Panel (standards)	2	1	1	0	0
Audit & Governance	7	3	3	0	1
Licensing & Regulatory Committee	5	2	2	0	1
Gambling & Licensing Acts Committee	15	6	5	2	2
Personnel Appeals Panel	3	1	1	0	1
Housing Appeals Panel	3	1	1	0	1
Education Appeals Panel	3	1	1	0	1
Environment Appeals Panel	3	1	1	0	1

Scrutiny Function

	Total	Lib Dem	Labour	Green	Con
Scrutiny Management Committee	8	3	3	1	1
Education Scrutiny Committee	7	3	3	0	1
Health Scrutiny Committee	7	3	3	0	1
*Highway Maintenance Ad-Hoc Scrutiny Committee	7	3	3	0	1
*Traffic Congestion Ad-Hoc Scrutiny Committee	7	3	3	0	1

* Chairs to be determined by SMC

Executive Working Groups

Note:

Seats on the working groups and partnership bodies below are not subject to the rules on political balance contained within the Local Government and Housing Act 1989. However seats on these bodies have been provisionally allocated on a proportional basis.

	Total	Lib Dem	Labour	Green	Con
Economic Development Partnership Board	8	3	3	1	1
Social Inclusion Working Group Chair – Executive Member for Social Inclusion	7	3	3	0	1
Local Development Framework Working Group Chair – Executive Member for city Strategy	10	4	3	1	2
Young Persons Working Group	6	3	3	0	0
Admin Accommodation Steering Group	3	1	1	0	1

Partnership Bodies

	Total	Lib Dem	Labour	Green	Con
Joint Working – Strategic Partnerships					
Yor OK Board	2	1	1	0	0
City Centre Partnership Board	3	1	1	0	1
Local Strategic Partnership “Without Walls” – Executive Board	3	1	1	0	1
York Environment Partnership Board (York Environment Forum - LSP)	6	2	3	1	0
York Central Steering Board (Appointment to be Council Leader)	1				
Healthy City Board	3	1	1	0	1
York Business Pride	1				
	Total	Lib Dem	Labour	Green	Con
Joint Working – Other					
Health and Social Care Partnership Board	2	1	1	0	0
Quality Bus Partnerships	2	1	1	0	0
Ofsted Sub-Group	5	2	2	0	1
Lifelong Learning Partnership Board*	1				
Energy Partnership Board*	1				
The Energy Partnership & the Energy Efficiency Advice Centre	2	1	1	0	0
York-England.com*	1				
North Yorkshire Fire & Rescue Authority	4	2	2	0	0
North Yorkshire Police Authority	2	1	1	0	0
Early Years and Extended Schools Partnership	2	1	1	0	0
First Stop York Tourism Partnership*	1				
Valuing People Partnership Board*	1				
York Compact Group	2	1	1	0	0
Schools Forum	2	1	1	0	0
LEA Admission Forum	2	1	1	0	0
Partnership Forum (formerly New Osbaldwick Committee)	4	2	2	0	0
Inclusive York Forum	2	1	1	0	0

Learning Disabilities Integrated Service*	1
Supporting People Commissioning Body & Core Strategy Group*	1
York@Large*	1

Member Champions**	8
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- Older Peoples Champion
- Information Management Champion
- Children & Young People's Champion
- Procurement Champion
- Efficiency Champion
- E-government Champion
- Risk Management Champion
- Energy Efficiency Champion

Note:

**The allocation of seats on these bodies is subject to negotiations between the political groups.*

***The nomination of Member Champions is not subject to proportionality. The number and designation of these 'Champions' is a matter for consideration by the political groups, with the exception of the Older Peoples Champion to which the Older Peoples Assembly nominates.*

Page 5
CITY OF YORK COUNCIL
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2007/8

Organisation	Appointee(s)	Total No of Members	Lib Dem	Lab	Con	Green
1. AGREED MEMBER LEVEL APPOINTMENT – AT LEAST ONE TO BE EXECUTIVE MEMBER						
Association of North Yorkshire Councils	Leader	1				
City Region Transport Panel (new appt to be ratified at Ann Council)	Leader	1				
Local Government Association – General Assembly	Potter, Scott Subs: Fraser	4	2	2		
Local Government Association – Rural Commission	Leisure & Culture Portfolio King	2	1	1		
Local Government Association – Urban Commission	Neighbourhoods Portfolio Potter	2	1	1		
Local Government Information Unit	Scott Sub: Potter	2	1	1		
Local Government Yorkshire and Humber	Leader	1				
Local Government Yorkshire and Humber Executive Board	Scott, Potter Sub: Fraser	4	2	2		
National Parking Adjudication Service Joint Committee (NPAS)	Planning & Transport Portfolio	1				
North Yorkshire Housing Partnership	Executive Member for Housing	1				
Pension Fund Sub-Committee	Corporate Services Portfolio Sub: Looker	1				
Regional Planning Forum	Planning & Transport Portfolio Sub:	1				
York & North Yorkshire Waste Management Partnership	Neighbourhoods Portfolio	1				
York Fairtrade City Steering Group	Neighbourhoods Portfolio	1				
Yorkshire and Humber Assembly – Nomination for Chair	Leader	1				
Yorkshire and Humber Assembly Regional Executive Board Rural Representative	Leader	1				
Yorkshire and Humber Assembly Rural Local Authority						
– Regional Planning Board		1				
– Regional Transport Board		1				

Page 6
CITY OF YORK COUNCIL
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2007/8

Organisation	Appointee(s)	Total No of Members	Lib Dem	Lab	Con	Green
Yorkshire Regional Flood Defence Committee (jointly with NYCC) †	(Neighbourhoods Portfolio)	1				

†Subject to confirmation with the outside body involved.

Organisation	Appointee(s)	Total No of Members	Lib Dem	Lab	Con	Green
2. BODIES WHERE AT LEAST ONE COUNCIL APPOINTEE SHOULD BE A MEMBER						
Adoption & Permanence Panel		1				
Bookstart Steering Group		1				
Consultation Meetings with looked After Children "Show Me That I Matter"	Merrett	2	1	1		
Fostering & Sharing Care Panel		1				
Hull University Court (Class 3)	Wilde (require Lab nomination after July) (Appointments to 31.07.07)	2	1	1		
Hull University Court (Class 6)	(Ex Officio – as Lord Mayor)	1				
Local Access Forum	Looker	2	1	1		
Local Energy Advice Centre (Ryedale Energy Conservation Group)	Potter	2	1	1		
Local Government Yorkshire and Humber Employers Committee <small>*Sub group of Local Government Yorkshire and Humber</small>	Fraser	2	1	1		
Members' Quarterly Visits to Children's' Homes <i>19 Wenlock Terrace</i>	Scott or Merrett	2	1	1		
Members' Quarterly Visits to Children's' Homes <i>The Glen Family Resource Centre</i>	Blanchard	3	1	1		
Menwith Hill Forum	D'Agorne	1				
Peasholme Centre Management Committee	Horton	2	1	1		
Portage Steering Group		1				
Regional Tourism Council (Administered by Yorkshire Tourist Board)		1				
Regional Transport Forum	Sub: Simpson-Laing	1				

Page 7
CITY OF YORK COUNCIL
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2007/8

Organisation	Appointee(s)	Total No of Members	Lib Dem	Lab	Con	Green
Reserve Forces & Cadets Association for Yorkshire & the Humber		1				
Ryedale Housing Association Board	R Watson (to Sept AGM)	1				
St Wilfred's Eleemosynary Charity	B Watson	2	1	1		
Safer York Partnership Board **from 1/04/08 only elected Member Community Safety Portfolio will have a seat	Scott	2*	1	1		
Science City York		1				
Shopmobility York		1				
Standing Advisory Conference on Religious Education (SACRE)	Funnell, Pierce	4	2	2		
Transpennine Rail Group	Simpson-Laing	1				
University of York Court	Chair of Education Committee (Ex officio member)	1				
Waste Management Members Joint Advisory Group (MEMJAG) (Joint City of York Council & NYCC)	Simpson-Laing 1 place available	3	1	1		
York Advice Service Partnership (YASP)		1				
York and District Citizen's Advice Bureau		1				
York and North Yorkshire Playing Fields Association	King	2	1	1		
York Business Development Ltd	Looker	2	1	1		
York Business School Ltd						
York College Governing Body	(4 year term of office)	1				
York Community Legal Advice Partnership Steering Group		1				
York Learning Connections Ltd		1				
York Museums Trust	Looker	2	1	1		
York NHS Foundation Trust – Members Council	Fraser	3	1	1		
York Science Park (Innovation Centre) Ltd		1				
York Theatre Royal Board (nos of CYC reps reduced to 3 from 21/11/06)	King	3	1	1		
Yorkshire and Humberside Pollution Advisory Committee	Waller	1				

Page 8
CITY OF YORK COUNCIL
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2007/8

Organisation	Appointee(s)	Total No of Members	Lib Dem	Lab	Con	Green
Yorkshire and Humberside Regional Housing Forum		1				
Yorkshire Purchasing Organisation	Horton	2	1	1		
Yorventure Management Group	Waller	1				
Yorwaste	Waller	1				

3a) APPOINTMENTS WHICH MAY BE MADE AT MEMBER OR COMMUNITY REP LEVEL				
Organisation	Appointee(s)	Total No of Reps Entitled	Member	Community Rep
East Yorkshire Valuation Tribunal	Mr M Campbell, Mr A Webster, Mr P J Bartle (6 year appointment - 31 March 2006) Mr P J Bartle (31/03/09)	7	2	5
SNAPPY	Douglas	2	2	
St Michael le Belfrey with St Wilfred Charities for the Poor	New request for a Nominative Trustee to this Charity does not have to be a councillor.	1		
York CVS Board of Trustees	Fraser	2	2	
York Wheels	Potter	1	1	
Yorkshire Rural Community Council		1	1	

3b) THE COUNCIL NO LONGER HAS ANY FORMAL APPOINTMENTS ON THE FOLLOWING BODIES BUT DETAILS ARE INCLUDED FOR INFORMATION PURPOSES ONLY WHERE COMMUNITY REPRESENTATION (INCLUDING EXISTING OR FORMER MEMBERS OF THE COUNCIL) HAS BEEN NOTIFIED TO US				
Organisation	Appointee(s)	Total No of Reps Entitled	Member	Community Rep
Acaster Internal Drainage Board	Livesley Mr G Smith (Parish Council)	6	1	5
Appleton Roebuck and Copmanthorpe Internal Drainage Board	Mrs S Ventruss (3 year appointment)	6	2	4
Arlish and Chambers Charity (W)	Mr J Archer and Mr H Briggs	3		

Page 9
CITY OF YORK COUNCIL
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2007/8

Organisation	Appointee(s)	Total No of Reqs Entitled	Member	Community Rep
Bell Farm Adventure Playground	Funnell, Potter	2	2	
Charity of Jane Wright	Mrs D Cooper, Miss A Sains	2		2
Christ Parish Estate Charity	Parish Councillor Fenton			1
Foss Internal Drainage Board	Mr P Thorpe, Mr D Crossley, Mr AS Richardson, Mrs S Wiseman, Mr D Atlay, Mr R Jones (Parish Councillors)	14	11*	2
Kyle and Upper Ouse Internal Drainage Board	Moore, Waudby I, Cllr R Binns, Mr R G Wilson, Mr K Hayton, Mr M Phythian (Parish Councillors)	8	7*	1
Marston Moor Internal Drainage Board	1 Member TBC	10	2	8
Ouse and Derwent Internal Drainage Board	D'Agorne Mr R W Bramley (Parish Councillor) (3 year appointment)	7	7*	
York City Charities	Mr H Briggs, Mr B Bell			2

4. BODIES WHERE ANY MEMBER REPRESENTATION SHOULD BE A WARD OR COMMUNITY MEMBER

Organisation	Appointee(s)	Total No of Reqs Entitled	Member	Community Rep
Bell Farm Social Hall Management Committee	Potter, Funnell	3	2	1
Burton Stone Community Centre	King + 1 Ward Member Sub: Douglas	3	2	
Clifton Backies Management Board	Douglas, Moore, Scott	3	3	
Clifton Moor Residents Association	Waudby I	1	1	
Foxwood Community Centre	Galloway S	1	1	
Foxwood Partnership	Galloway S F	1	1	
Friends of St Nicholas Fields	Pierce (3 year appointment)	1	1	
Fulford Parish Council Cemetery Committee	Aspden	1	1	
Heslington East Community Forum	Aspden, D'Agorne, Jamieson-Ball	No set figure	3	

Page 10
CITY OF YORK COUNCIL
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2007/8

Organisation	Appointee(s)	Total No of Reps Entitled	Member	Community Rep
Leeman Road Millennium Green Trust	Crisp, Bowgett	2	2	
Micklegate York Charitable Trust		1		
Selby Coalfield Joint Consultative Committee	Vassie	1	1	
Tang Hall Community Centre	Blanchard + 1 Ward Member	2	2	
York St John University	1 Ward Member (3 year appointment)	1	1	

* Council Member places on various internal drainage boards allocated by Council to nominated Parish Council representatives

Annual Council Meeting

24th May 2007

Report of the Head of Civic, Democratic and Legal Services

Amendments to Licensing Delegation Schemes

Summary

1. This report seeks Council approval to rename the Licensing Act 2003 Committee to Gambling and Licensing Acts Committee, and amend the delegation schemes contained in the constitution for the Licensing and Regulatory Committee and the Licensing Act 2003 Committee.

Background

2. The Gambling Act 2005 received Royal Assent on 7th April 2005 and will come into full effect from September 2007. Certain functions under the Gambling Act 2005 are delegated to the licensing committee and sub-committees that had been established under section 6 of the Licensing Act 2003, namely the Licensing Act 2003 Committee. The title and delegation scheme for this committee therefore need updating to reflect the new functions that this committee will be legally required to undertake.

The delegation scheme for the Licensing and Regulatory Committee needs amending to include a delegation to the committee to determine policy, procedures and conditions in relation to any licensing function not covered elsewhere in the Constitution (e.g. taxi licensing).

The revised delegation scheme for the Licensing Act 2003 Committee is attached at Annex A. The revised delegation scheme for the Licensing and Regulatory Committee is attached at Annex B.

Consultation

3. The Head of Licensing and Regulation has been consulted on the delegation schemes for both committees.

Options

4. Members have two options to consider:

Option A – to approve the revised delegation schemes attached as Annexes A and B

Option B – to make amendments to the recommended delegation schemes

Analysis

5. Failure to amend and update the delegation scheme for the Licensing Act 2003 Committee will mean that the Gambling Act 2005 cannot be fully implemented by the Council as a licensing authority.

Failure to amend the delegation scheme for the Licensing and Regulatory Committee will mean that policy, procedures and conditions in relation to any licensing function not covered elsewhere in the Constitution (e.g. taxi licensing) cannot be carried out.

Corporate Priorities

6. The Gambling Act has 3 objectives:
 - a. preventing gambling from being a source of crime and disorder, being associated with crime and disorder or being used to support crime;
 - b. ensuring that gambling is conducted in a fair and open way; and
 - c. protecting children and other vulnerable persons from being harmed or exploited by gambling.

These contribute to the Council's priority of reducing the actual and perceived impact of violent, aggressive, and nuisance behaviour on people in York. Such behaviour can be associated with poorly regulated gambling activities.

Implications

7.
 - **Financial** - None
 - **Human Resources (HR)** - None
 - **Equalities** - None
 - **Legal** - The legal requirements associated with implementing the Gambling Act 2005 cannot be fully met until the Licensing Act 2003 Committee has been given the appropriate powers to act under this new legislation.
 - **Crime and Disorder** - None
 - **Information Technology (IT)** - None
 - **Property** - None
 - **Other** - None

Risk Management

8. Not applicable

Recommendations

9. Council are asked to approve:
- i. The renaming of the Licensing Act 2003 Committee to the Gambling and Licensing Acts Committee;
 - ii. The revised delegation scheme for the Licensing Act 2003 Committee, attached as Annex A;
 - iii. The revised delegation scheme for the Licensing and Regulatory Committee, attached as Annex B.

Reasons: To ensure the effective implementation of the Gambling Act 2005 by the Council as a licensing authority; To ensure that policy, procedures and conditions in relation to any licensing function not covered elsewhere in the Constitution (e.g. taxi licensing) can be determined.

Contact Details

Author:

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Chief Officer Responsible for the report:

Suzan Hemingway
Head of Civic, Democratic and Legal Services
01904 551004

Report Approved

Date 16 May 2007

Specialist Implications Officer(s)

Legal Implications

Suzan Hemingway, Head of Civic, Democratic and Legal Services.

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers: Gambling Act 2005 (Chapter 19)

Annexes

Annex A – Delegation scheme for Gambling and Licensing Acts Committee
Annex B – Delegation scheme for Licensing and Regulatory Committee

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Gambling and Licensing Acts Committee

The functions of the Gambling and Licensing Acts Committee are:

Delegated authority	Conditions
<p>Advisory – Gambling Act 2005</p> <p>To make recommendations via the Executive to the Council as a “Licensing Authority” on a Statement of Licensing Policy and any subsequent review thereof.</p> <p>To refer to the Council any matter where the Gambling Act 2005 Committee is unable to discharge a function delegated to it because of the number of Members unable to take part in the consideration or discussion of any matter or vote on any question in respect of it.</p> <p>To make recommendations to the Council as a “Licensing Authority” on a policy not to permit casinos.</p>	
<p>Advisory – Licensing Act 2003</p> <p>To make recommendations via the Executive to the Council as a “Licensing Authority” on a Statement of Licensing Policy and any subsequent review thereof.</p> <p>To refer to the Council any matter where the Licensing Act 2003 Committee is unable to discharge a function delegated to it because of the number of Members unable to take part in the consideration or discussion of any matter or vote on any question in respect of it.</p>	
<p>Delegated Powers – Gambling Act 2005</p> <p>To exercise all the functions of the “Licensing authority” under the Gambling Act 2005 except those specifically reserved to Full Council.</p> <p>To set the fees in relation to premises licences from within fee bands as prescribed by the Government.</p> <p>To establish and determine the terms of reference, procedures and delegated powers of the Gambling Act 2005 Sub-Committees as required by the Gambling Act 2005.</p>	

To determine which functions under the Gambling Act 2005 should be delegated to officers.

To receive annually reports on decisions made by officers under delegated powers with regard to applications under the Gambling Act 2005 so that the Committee can maintain an overview of the general situation.

Delegated Powers – Licensing Act 2003

To exercise all the functions of the “Licensing authority” under the Licensing Act 2003 except those specifically reserved to Full Council.

To establish and determine the terms of reference, procedures and delegated powers of the Licensing Act 2003 Sub-Committees as required by the Licensing Act 2003.

To determine which functions under the Licensing Act 2003 should be delegated to officers.

To receive annually reports on decisions made by officers under delegated powers with regard to applications under the Licensing Act 2003 so that the Committee can maintain an overview of the general situation.

Gambling Act 2005 Sub-Committees

The functions of the Gambling Act 2005 Sub-Committees are to determine applications under the Gambling Act 2005 as set out below:

Delegated authority	Conditions
Application for premises licences	If a relevant representation made
Application for a variation to a premises licence	If a relevant representation made
Application for a transfer of a premises licence	If a representation received from the Gambling Commission
Application for a licence to be reinstated	If a relevant representation made
Application for a provisional statement	If a relevant representation made
Review of a premises licence	All cases
Application for club gaming/club machine permits	If a relevant objection made
Cancellation of club gaming/club machine permits	All cases
Consideration of a temporary use notice	If a relevant objection made
Decision to give a counter notice to a temporary use notice	All cases

Licensing Act 2003 Sub-Committees

The functions of the Licensing Act 2003 Sub-Committees are to determine applications under the Licensing Act 2003 as set out below:

Delegated authority	Conditions
Application for personal licence	If a police objection
Application for personal licence with unspent conviction	All cases
Application for premises licence/club premises certificate	If a relevant representation made
Application for provisional statement	If a relevant representation made
Application to vary premises licence/club premises certificate	If a relevant representation made
Application to vary designated premises supervisor	If a police objection
Application for transfer of premises licence	If a police objection
Application for interim authorities	If a police objection
Application to review premises licence/club premises certificate	All cases
Decision to object where the Council is a consultee and not the relevant authority considering the application.	All cases
Determination of a police objection to a temporary event notice.	All cases

Licensing and Regulatory Committee

The functions of the Licensing and Regulatory Committee are:

Delegated authority	Conditions
Advisory	
To make recommendations to the Council on the exercise of the functions as set out below:	
<ul style="list-style-type: none"> • Power to change the name of the City. • Power to change the name of a Parish • Power to make, amend, revoke or re-enact byelaws to the extent that this power is not delegated to another Committee or Sub-committee. • Power to promote or appose local or personal bills. • Power to submit proposals to the Secretary of State for an Order under section 10 of the Representation of the People Act 2000 (pilot schemes for local elections). • Power to fill vacancies in the event of insufficient nominations. • Power to divide electoral divisions into polling districts at local government elections. • Duty to divide constituency into polling districts. • Functions in relation to parishes and parish Councils under Part II of the Local Government and Rating Act 1997 and subordinate legislation under that Part. • Power to dissolve small parish Councils. • Power to make orders for grouping parishes, dissolving groups and separating parishes from groups. 	

To make recommendations to the Council as to plans, strategies and policies to be adopted or amended in relation to the exercise of any Licensing and Regulatory functions.

Delegated authority

Conditions

Delegated Powers

To exercise the functions as set out below:

- Power to license sex shops and sex cinemas.
- Power to determine policy, procedures and conditions in relation to any licensing function not covered elsewhere in the Constitution (e.g. taxi licensing)
- Duty to appoint an electoral registration officer.
- Duty to appoint returning officer for local government elections.
- Power to make payments or provide other benefits in cases of maladministration to the extent that such power is not delegated elsewhere in the Council's scheme of delegations.